TRANSACTION BANKING SERVICES SET-UP FORM

Complete all sections and submit this form together with other supporting documents (where applicable) to the nearest branch. If you require assistance, please contact our Contact Centre at +603-21783188 or email us at e-ambizcare@ambankgroup.com or amaccesscare@ambankgroup.com. Please indicate N/A or strike out all unused section(s) in this form.
Alteration is strictly not allowed. *Mandatory information*

SECTION A – COMPANY INFORMATION

Registered Name *

Business Registration No. *

Telephone No. *

Business / Mailing Address

Facsimile No. *

SECTION B – DETAILS OF SECURITY ADMINISTRATORS *(please tick ☑ in the checkbox provided below)*

☐ Details of the newly appointed security administrator(s) are stated below.   ☐ Our security administrator(s) remain unchanged.

Primary Security Administrator (Token Custodian)
Full Name (as in NRIC/Passport) *

Business Telephone No. *

Mobile Phone No. *

Specimen signature *

NRIC/Passport No. *

Designation

Facsimile No.

E-mail Address *

Preferred User ID (max of 10 chars) *

Secondary Security Administrator (PIN Mailer Custodian)
Full Name (as in NRIC/Passport)

Business Telephone No. *

Mobile Phone No. *

Specimen signature *

NRIC/Passport No. *

Designation *

Facsimile No. *

E-mail Address *

Preferred User ID (max of 10 chars) *

Security Administrator functionalities are: ● Assignment of tokens and PINs for dynamic users ● Enable and reset of passwords for static users ● Manage the Security Matrix for assignment of user's right and access ● Manage and maintain access profiles which defines user group functionalities ● Manage and maintain static and dynamic users' access ● Manage and maintain transaction authorization matrix.

SECTION C – DETAILS OF ACCOUNT(S) *(please tick ☑ in the checkbox provided below)*

Account Type			Account Number	Services Required									Email Address (for e-Statement Service (EST) Only)
CA	FD	FCA		EAB	EAP	EIP	APD	ADT	AMT	CR	MT	EST	
☐	☐	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	
☐	☐	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	
☐	☐	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	

● CA(Current Account) ● FD(Fixed Deposit) ● FCA(Foreign Currency Account) ● EAB(Inquiry) ● EAP(Payment) ● EIP(EIPP)● APD(eAmPayDay) ● ADT(Auto Debit) ● AMT(AmAccess Trade) ● CR(Collection Report) ●MT (MT940/942) EST(e-Statement-MYR)

SECTION D (i) – PAYMENT SERVICES (FOR EAP ONLY)

Issuance Account :

Charging Account :

	Service(s)	Debit Method	Issuance Charges Per Transaction	Charges Frequency	Same Day Value Cut-off Time
☐	Internal Fund Transfer (IFT) – MYR and FCY	Individual /Consolidated Debit	Waived	Daily	5:00PM
	GIRO	Individual /Consolidated Debit	RM0.10		5:00PM
	RENTAS	Individual Debit	RM2		3:00PM
☐	SWIFT & (FCY TT)	Individual Debit	RM10.00		3:00PM
☐	Net Payroll – IFT	Consolidated Debit	Waived		5:00PM
	Net Payroll – GIRO	Consolidated Debit	RM0.10		5:00PM
☐	EIPP/ProColl (Direct Debit)	Individual Debit	RM2		11:30PM
☐	EIPP/ProColl (Floor Stock / Floor Plan)	Individual Debit	Waived		4.30pm (Mon-Thu) 3.30pm (Fri)
☐	Zakat	Consolidated Debit	Waived		5:00PM
☐	Banker's Cheque	Consolidated Debit	RM2.65		4:00PM

SECTION D (ii) – Additional Charges and Details for Banker's Cheque Only

Stamp Duty Charges	Stop Payment Charges	Re-issuance Charges	Unclaimed Money Reporting	Payable Branch	Stale Refund	Expiry Date	Delivery Charges		
							Mail	Registered Mail	Courier
RM0.15 per cheque	RM5.00 per cheque	RM5.00 per cheque	RM10.00 per cheque	Kuala Lumpur	Yes	12 months from date of cheque	RM0.60 per cheque	RM3.50 per cheque	RM8.00 per batch

Remarks:

SECTION E – e-AmPayDay (FOR APD ONLY)

Customer Name	Issuance Account	Charging Account	Net / Gross Salary	Cut-Off Time	Charges Frequency
			☐ Net Salary ☐ Gross Salary	6.30PM	Monthly

Statutory Payment	Date	Fees & Charges
☐ EPF/KWSP	Every 15th of the month	IFT ☐ /Transaction Statutory Payment ☐ /Month
☐ SOCSO/PERKESO	Every 15th of the month	GIRO ☐ /Transaction
☐ IRB/LHDN	Every 15th of the month	Note: The Bank reserves the right to charge for loss and damaged token if the token is lost or found to be damaged upon receipt by the Bank.

SECTION F – TOKEN REQUEST (FOR EAP, APD & AMT ONLY)

Number of Token(s):	/unit	Cost of Additional Token: (RM80 per token)	/unit	Replacement Cost: (RM80 per token)	/unit

SECTION G – MT940/942 REQUEST

Destination Bank Name & Swift Code 1: ☐MT940 ☐MT942		Reporting Frequency: Daily (MT940-once daily, MT942-intra-day)
AmBank Acc Name & Acc No. 1: ☐MT940 ☐MT942		Fixed Monthly Services Fee : RM100 Charging Frequency : Every end of the month
AmBank Acc Name & Acc No. 2: ☐MT940 ☐MT942		Remarks:
AmBank Acc Name & Acc No. 3: ☐MT940 ☐MT942		

SECTION H – DECLARATION BY CUSTOMER

By signing below, I/we hereby confirm that I/we am/are authorized to act for and on behalf of the Company/Association/Club/Society to apply for the above service(s) ("the Services"). I/We confirm that the information given herein is accurate, true, complete and not misleading, and will immediately inform AmBank/AmBank Islamic of any changes to the same. I/We acknowledge that I/we remain bound by all transactions effected through the Services whether or not the named users of the Services are the account signatories, and shall not hold AmBank/AmBank Islamic liable for acting based on information provided herein. I/we hereby confirm that the provision of the Services to the Company/Association/Club/Society shall be governed by the Master Services Terms and Conditions and/or Master Services Agreement (as the case maybe) between the Company/Association/Club/Society and AmBank/AmBank Islamic, any applicable service schedule or user guide, and the General Terms & Conditions of Accounts and Services in force from time to time.

....

1) Full Name (as in NRIC/Passport) *   Designation *

NRIC/Passport No. *   Date *

....

2) Full Name (as in NRIC/Passport) *   Designation *

NRIC/Passport No. *   Date *

SECTION D – FOR BANK USE

Impacted System :	Date :	Verified By :	Approved By :