

PERSONAL DATA CORRECTION REQUEST FORM



**This Data Correction Request is made to: AmBank (M) Berhad (Company No: 8515-D)/
Amlslamic Bank Berhad (Company No: 295576-U)**

IMPORTANT NOTE:

- This form is to be completed by individuals requesting correction to personal data
- Your request may not be processed if the information / document provided is incomplete.
- Third Party Requestor is to be present at the relevant office / branch to submit this form and for verification of information and documents required.
- The supporting document(s) required in this form must be provided. We will respond within 21 days of receipt of the completed form with accompanying documents.
- If you have any queries / need any guidance in filling-up this form, you may contact:
Customer Service Officer at Tel: **1300-80-8888** (domestic) or **03-2178 8888** (overseas) / e-mail: customercare@ambankgroup.com
- If you wish to mail / fax this form, the duly completed form can be mailed / faxed to:
Customer Service Officer (Data Correction Request), P.O Box 12617, 50784 Kuala Lumpur

PART A : ABOUT YOURSELF

- I am a customer / former customer of and I would like to correct my personal data
- I am a Third Party Requestor [i.e. I am making this personal data correction request for another person.]

PART B : PARTICULARS OF THE DATA SUBJECT

Full name (as per NRIC): _____

NRIC/Passport Number: _____ (Copy to be attached)

Address: _____

Account No. / Insurance/Takaful Policy No./ Other Ref. No:

Telephone No:- Office/Home: _____ Mobile: _____ E-mail: _____

PART C : PARTICULARS OF THIRD PARTY REQUESTOR

[to be filled if request is made by a person other than Data Subject]

Full name: _____

NRIC / Passport/ Number: _____

Address: _____

Telephone No:- Office/Home: _____ Mobile: _____ E-mail: _____

⇒ I am making this request for the correction of personal data of Data Subject because Data Subject:

- is a minor and I am the parent / legal guardian / parental responsibility over the Data Subject
- is incapable of managing his/her affairs and I have been appointed by Court to manage his affairs
- had passed away and I have been appointed as administrator of Data Subject's estate.
- authorised me in writing to make this data correction request
- other reason: (please specify):.....

⇒ In proof of my capacity, I enclose the following:

- copy of my NRIC / Passport (original to be produced for inspection); and
- original of Court Order / Power of Attorney
- original of authorisation letter from Data Subject
- other documents (please specify):.....

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PART D : PRODUCTS / SERVICES FOR WHICH PERSONAL DATA CORRECTION IS REQUIRED

⇒ Please tick [√] for the type of product / service offered by AmBank/Amlslamic Bank for which the personal data correction is being requested:

- Deposits Loans / Financing Cards Wealth Management
 Small Business Online Banking
 Other product / service (please specify): All products / service by AmBank / Amlslamic Bank
 I am / Data Subject is afor a facility / insurance/takaful policy provided to
 I am / Data Subject is a director / shareholder / authorized signatory of

PART E: THE PERSONAL DATA CORRECTION REQUESTED

Personal Data Item <i>(e.g. address, telephone number etc)</i>	Correction / Deletion / Addition of Personal Data	Product	Remarks
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PART F : DECLARATION

(by Data Subject / Third Party Requestor)

I, _____(NRIC / Passport No: _____) hereby certify that the information given in this form and all documents enclosed are true and accurate.

..... Date:.....
(Signature of Data Subject / Third Party Requestor)

PART G : ACKNOWLEDGMENT RECEIPT

(by AmBank/Amlslamic Bank)

Received by:..... Date Received:.....
(signature of AmBank Group staff receiving the correction request)

Name:..... Designation:.....

Office / Branch:..... Official Rubber Stamp:

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