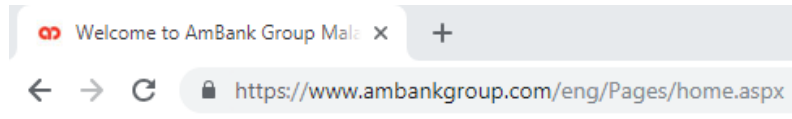




Inquiry User Guide



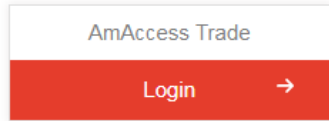
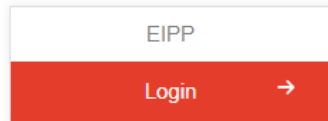
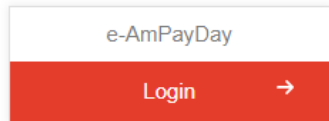
NEW USER ACTIVATION



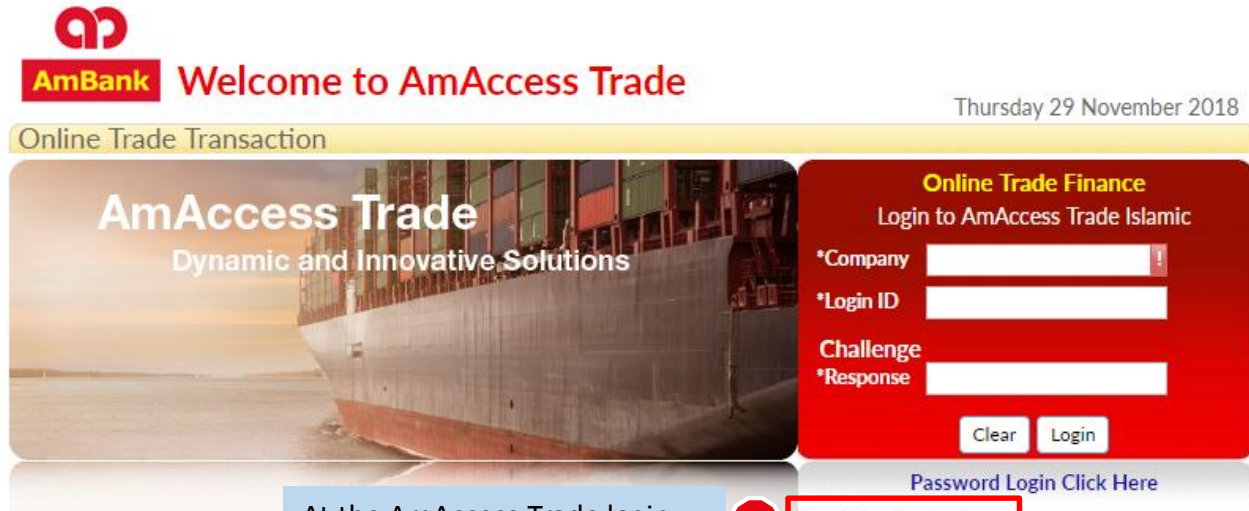
A Visit www.ambankgroup.com.

About Us Career Newsroom Online Login Contact Us

B Click on **Online Login**



C Click on Login under **AmAccess Trade**



At the AmAccess Trade login page, click **New User Activation**

D [New User Activation](#)
[Forgotten / Change Password](#) [Enable User ID](#)

- [New User Activation](#)
- [Login Screen](#)
- [Introduction](#)
- [Enable User ID](#)
- [Forgotten/Change Password](#)

Helpdesk

For help on AmAccess Trade, you may reach our Contact Centre at:
T | +603 2058 2800
F | +603 2026 1716
E | AmAccessTrade@ambankgroup.com

Business Hours:

Monday – Thursday: 8.45am to 5.45pm
Friday: 8.45am to 4.45pm
Weekend & Public Holiday : Closed



E Enter all details once the **New User Activation** screen appears



New User Activation

* Company

* Login Id:

* Identification No:

* TAC No:

* New Password:

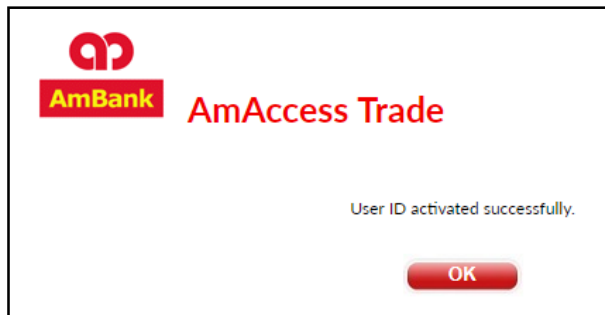
* Confirm Password:

[Click Here to Request for TAC](#)

F Click on **Click Here to Request for TAC** and you will receive TAC on your registered mobile phone number

[Help](#) [Submit](#)

G Enter TAC received into the TAC field and click on **Submit**. A pop up message of **"User ID activated successfully"** will appear upon saving the record



H Click **OK** on the popup

- ** Password requirement:**
- Minimum of eight (8) characters to Maximum of sixteen (16) characters long.
 - Does not contain User Login ID.
 - Contain at least one character from each of the four character set; Capital Letters (A-Z), Small Letters (a-z), Numbers (0-9), Special Characters (such as !/#@).
 - Does not contain blank spaces.
 - Does not contain three (3) consecutive ascending or descending characters or numbers.
 - Does not contain three (3) repeated characters or numbers.



I Click **Help** for password combination rules

- [New User Activation](#)
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LOGIN SCREEN

Online Trade Transaction

Wednesday 14 November 2018

AmAccess Trade
Dynamic and Innovative Solutions

Online Trade Finance

Login to AmAccess Trade Islamic

*Company

*Login ID

Challenge

*Response

Clear Login

Password Login Click Here

A Click here to change to **AmAccessTrade Islamic** if your Trade facilities are under Islamic.

**Ignore this step if your Trade facilities are under Conventional.*

B Click here to change the login page to Password Login

[New User Activation](#)

[Forgotten / Change Password](#) [Enable User ID](#)

[New User Activation](#)

[Login Screen](#)

[Introduction](#)

[Enable User ID](#)

[Forgotten/Change Password](#)



AmBank Welcome to AmAccess Trade

Wednesday 14 November 2018

Online Trade Transaction

AmAccess Trade
Dynamic and Innovative Solutions

Online Trade Finance

Login to AmAccess Trade Islamic

*Company

*Login ID

*Password

Clear Login

C **Step 1:** Key in **Company** – as provided by AmBank in the email.

Step 2: Key in **Login Id** – as provided by AmBank in the email.

Step 3: Key in **Password**

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INTRODUCTION

C The Home icon will always bring you back to the landing page

D The Trade Services section will drill down individual Trade Facilities Application module

E The Administration section will retrieve standard Trade Products Outstanding Reports and scheduler may be set to retrieve report by email on your preferred frequency

B The Trade Calendar will show all the trade facilities by date. You may click into individual date to see the status of the trade facilities

A The Trade Facilities Position and the Outstanding Balance will be shown and will clearly indicate ALL the trade facilities' summary

Trade Services | Administration

Trade Facilities Position As At

Facility	Ccy	Limit	Earmark	Available Balance
ATF 00808/2011/123456	MYR	20,000,000	11,000,000.00	7,520,493.83

Outstanding Balance

123 Holding Sdn Bhd >> Transaction Banking Service Centre

Product	Amount
Financing Request	1,479,506.17

November						
M	T	W	T	F	S	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9
2017		2018	2019			

- [New User Activation](#)
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Trade Events
[Today](#) [Add Event](#)
 No event today



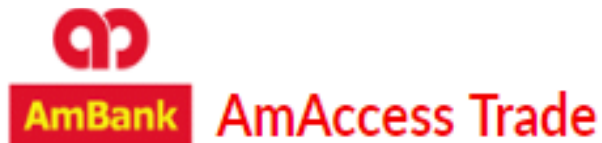
ENABLE USER ID



In case that the user ID has been blocked, you can enable the user ID by yourself by click on **Enable User ID**



- [New User Activation](#)
- [Login Screen](#)
- [Introduction](#)
- [Enable User ID](#)
- [Forgotten/Change Password](#)



Enable User ID

- * Company
- * Login Id:
- * Identification No:
- * TAC No:

B Enter all details once the **Enable User ID** screen appears

[Click Here to Request for TAC](#)



Click on **Click Here to Request for TAC** and you will receive TAC on your registered mobile phone number

Help **Submit**



Enter TAC received into the TAC field and click on Submit. A pop-up message of 'User ID enabled successfully' will appear upon saving the record



At the AmAccess Trade login page, click on **Enable User ID**

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FORGOTTEN/CHANGE PASSWORD



In case that the inquiry user forgot or wish to change their password, click on **Forgotten/Change Password**



- [New User Activation](#)
- [Login Screen](#)
- [Introduction](#)
- [Enable User ID](#)
- [Forgotten/Change Password](#)

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Enable User ID

- * Company
- * Login Id:
- * Identification No:
- * TAC No:

B Enter all details once the **Forgotten/Change Password** screen appears

[Click Here to Request for TAC](#)

Help

D Enter TAC received into the TAC field and click on Submit. A pop-up message of 'Password reset successfully' will appear upon saving the record

A At the AmAccess Trade login page, click on **Forgotten / Change Password**.

Click on **Click Here to Request for TAC** and you will receive TAC on your registered mobile phone number

- [New User Activation](#)
- [Forgotten / Change Password](#)
- [Enable User ID](#)



Thank you